G. R. S. 59]

GENERAL AND REVENUE SECRETARIAT.

190–11
(Genl. Misc.)

File No. 286–10

Serial Nos. 1–2

Papers Filed.

Month July 1911

SUBJECT.

Supply of file boards &c to the Medical Stores.

PREVIOUS REFERENCES.	LATER REFERENCES.

K. Krishnaswamy 17.8.11

Ref. 45 of 03

Taken up with 5452-F

G.R.S. 11] 190

GENERAL AND REVENUE SECRETARIAT

( )

NOTES.

G. M. File No. 286 of 11

FILE HEADING.

Supply of file boards

From

The Senior Surgeon

No. 9613 Dated 1/2.6.11 Received 5-6-11

Diary No. 5112	Enclos. 1	Spare Copies	Serial No. 1

BRIEF ABSTRACT OF LETTER.

Forwards a copy of a letter no. 1985 dated the 26th May 1911 from the Offg Senior Surgeon in charge of medical stores requesting the supply of file boards, cotton tags and facing sheets from the Govt Stationery depôt and ~~requests that sanction may be accorded for their supply or permission~~ NOTES AND ORDERS. granted to purchase them locally from the contingencies of the medical stores.

Notes and Orders

~~No~~ File boards are ~~supplied to~~ subject to Heads of offices of ~~rank~~, and above, the rank of Dy. Comrs (Vide G. Mtg 5 of 03 fls 1-3 c) and

X K. Q

NOTES—First sheet.

GPB—15,000—24-4-09

G. R. S. 12]
General and Revenue Secretariat.

G. M. File No. 286 of 1910-11

Serial No.

5/11

H. R

& H. Q

Cotton tags are allowed to Chiefs and Heads of Depts only (G.O. No. 6011-60 dt 27.5.04)

The first para of G.O. No 2348-87 G. dt 03-04 dt 29.10.04 explains the scope and use of file boards. It will be useful to enquire if the instructions given therein are being attended to and if so why the records of the Medical Stores Office should not be kept stitched into books with thick covers. It is also a point for consideration whether there is any necessity for the open file system in that Office. Branch IV may also be consulted on the above points

SR(04) Jm
9.6.11

yes. To Br IV for remarks.

9.6.11

Dy mis. 276
B.A.

The Senior Surgeon may be consulted on the points referred to in the note Supra.

Bm(6) 12.6.11

In the way in which the records are kept in the Record department in the Senior Surgeon's office, file boards and tags seem necessary.

NOTE—Contn. sheet.

GPB—55,000—27-4-09

Serial No.

511

The system adopted is the open file system -

13. 6. 11. Jelle

to B.T.E.

Put up draft sanctioning supply

hm
14.6.11

Dft submd

DR(Ord) hrs Secy)
1-6-6-11
17

hm
17-6-11

2nd C

ch
27/7/11

212 Draft appd by 2nd Councillor
23.7.11

DrSS

Issue
Rm.
25.7.11.

2 To the Supdt of Stationery & Offg Senior Surgeon. No. C. 726-7
dy 31-7-11.

Authorizes the Supdt of Stationery to supply as a spl case the articles in question to the Med. Store in such quantities as are prescribed in the Stationery Rules and in G.O. No. C. 2348-87/P.T.-43-F. 1903-4
dy 29. 10. 1904.

NOTE—Contn. sheet.

GPB—55,000—27-4-09

D 5112
E

From

THE SENIOR SURGEON
WITH THE GOVT. OF MYSORE,
Bangalore.

To

The Secretary to Govt.
Genl & Rev Depttts
Bangalore

Dated 1. 6. 11

Despatched 2.

Received

General No. G 613
No.

Enclosure No. 1

G. No 286-0-1

SUBJECTS.

Forwarding Copy of letter No. 1985 dated 26.5.11 from the Offg: Senior Surgeon in ch Medical Stores, anent the supply of file boards &c,

(1)

No. G 613
Encs. 1

Office of Senior Surgeon, Mysore Govt.,

Dated, Bangalore, 1/2.6.1911.

From

Dr. T.V. Arumugam Moodr., M.B & C.M.,
~~Lt-Col-John-Smyth,-M.D.,-I.M.S.~~,
Offg. *Senior Surgeon with the Government of*
H.H. the Maharaja of Mysore, Bangalore.

To

C.S. Balasundaram Iyer Esq. B.A.,
Offg Secretary to the Govt of H.H. the
Maharaja of Mysore, Genl & Rev Deptts.
Bangalore.

Sir,

In forwarding the accompanying copy of docket No.1985 dated 26-5-1911 from the Offg Senior Surgeon in charge Medical Stores, anent the supply of file boards &c, I have the honor to request that you will be so good as to obtain early sanction of Government for the supply of articles therein referred to from the Stationery Depot or to purchase them locally from the contingencies of the Medical Stores, at an early date.

I have the honor to be,

Sir,

Your most obedient servant,

T V Arumugam

Offg Senior Surgeon, Mysore Govt.,

(2)

Docket No.1985 dated 26th May 1911 from the Offg Senior Surgeon in charge Medical Stores, Bangalore, to the Offg Senior Surgeon, Mysore Government.

----oOo----

Has the honor to state that the records of this office are arranged on the open file system for the last two years with a good deal of inconvenience for want of cotton tags, file boards and facing sheets.

2. The Superintendent, Government Stationery, was requested more than once to supply these, but without any avail; and he is now good enough to reply that the above articles cannot be supplied to this office as they are intended for Secretariats and heads of Departments.

3. Under the circumstances, undersigned requests the Senior Surgeon to address Government for sanctioning the extension of the above supply to this office also or permission to purchase them elsewhere, as otherwise important files and records will have to be kept in a damaging condition, in spite of the care that is being taken now.

" COPY "

Offg Senior Surgeon, Mysore Govt.

2 sec/267

ab

G.R.S. 28.]

(5)

G. M. File No. 286-10

Serial No. 2

Diary No. of letter replied to

Proceedings of the Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE SECRETARIAT.

( )

the 19

Date of issue 31.7.11

Signed by Mr. B. Narain samiengar

READ—

Letter No. G. 613 dated the 1st June 1911 from the Offg. Senior Surgeon forwarding a copy of a letter No. 1985 dated the 26th May 1911 from the Offg. Senior Surgeon in charge of the Medical Stores requesting the supply of file boards, cotton tags and facing sheets from the Govt Stationery depôt and requesting that sanction may be accorded for their supply

SUBJECT.

GPB—10,000—19-4-10

from the Stationery depot
(1) permission granted to
the Police them locally from
the contingencies of the
medical Stores.

Order thereon No. G. 726-7.

In the circumstance
represented in the letter read
above the Govt are pleased to
authorise the Supdt of Stationery
to supply as a special case
the articles in question to
the medical Stores in such
quantities as are prescribed
in the Stationery Rules and
in Govt Progs No. G 2348-87/
G. 743 of 03 dated the
29th Oct. 1904.

H. Q

CSO 20/7/11

for Offg Secy
17/6/11

23/7/11

To
the Supdt of Stationery
" Offg Asst Surgn

DMC(Ord)
16.6.